



SUDBOURNE AND TUNSTALL
BAPTIST CHURCH

Covid 19 – Risk Assessment

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Premises	Sudbourne Baptist Chapel Car Park				
Name(s) of person(s) covered by this assessment:	<ul style="list-style-type: none"> ▪ Staff ▪ Volunteers ▪ Congregation 				
Tasks and activities covered by this risk assessment:	This risk assessment covers Open Air Singing in the Car Park at Sudbourne Baptist Chapel				
Name of person completing this risk assessment:	Matt Oliver	Date of completion:	2 nd April 2021		
Risk assessment approved by:	Dave Rushbrook	Date of approval:	2 nd April 2021		
Date risk assessment to be reviewed by:	Upon change in Government advice	Risk assessment revision no:	001		
Record of risk assessment reviews					
Date of review		Reviewed by:		Comments / date of next review:	
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What are the hazards?	Hazard breakdown	Who might be harmed and how?	What are we already doing?	Do we need to do anything else to manage this risk?
1. Poor communication	People attending event and not being aware of controls	Staff, Volunteers, Congregation	Communication <ul style="list-style-type: none"> • These controls will be circulated to all attending the event, prior to the event • Stewards will inform people of controls as necessary before and throughout event. 	
2. People attending event with COVID-19 Virus	People carrying the Virus This may include <ul style="list-style-type: none"> • People who feel unwell • People who become unwell whilst at the event • People who have been in contact with COVID-19 Virus in last 10 days • People who carry the COVID-19 Virus without symptoms 	Staff, Volunteers, Congregation	Anyone who is in a vulnerable category is <ul style="list-style-type: none"> • advised not to attend, • use the drive-in option People will be asked not to attend if they <ul style="list-style-type: none"> • are experiencing COVID-19 symptoms, • have been advised by Test and Trace service to isolate • are living with somebody who has shown symptoms and is awaiting test results Anyone who develops COVID-19 symptoms whilst at the event will be sent home and advised to follow the “stay at home” guidance.	The risk of asymptomatic carriers still exists
3. COVID-19 Virus present in gathering This is un likely but still can't be ruled out	3.1 Skin borne virus People could bring the virus in on their hands or come into contact with it on infected surfaces on site	Staff, Volunteers, Congregation	<ul style="list-style-type: none"> • 2m social distancing will be implemented throughout gathering and no one will need to come into contact with surfaces (other than ground) or with people outside of their household • All gateways kept open so no contact with handles. • No food and drink will be provided. • Hymn sheets will be emailed out so people can print their own or view on tablet 	

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	3.2 Airborne Virus Asymptomatic carriers of the virus could exhale the virus and pass it on to others	Staff, Volunteers, Congregation	Although the gathering is outside and therefore the risk of inhalation of Virus is much lower, in order to minimise the risk of the COVID19 virus being exhaled and becoming an airborne hazard..... <ul style="list-style-type: none"> • We will limit the number of people in gathering to ensure that 2m social distancing is possible between family groups. • Chairs will be set out to indicate the centre of each family group. These can be used for sitting as well if required • 2m Social distancing to be observed outside of family groups at all times whilst on site • Face masks may be worn but this is not mandatory • Singing is permitted! • Singing will be limited to ½ hour. • Children are allowed but parents are responsible for them. 	
	3.3 Toilets	Staff, Volunteers, Congregation	<ul style="list-style-type: none"> • Toilets may be accessed by entering the Chapel via the front door and following one-way system through to the toilets and then leaving by the Youth Hall door • People attending the Singing should try and “go” before leaving home. 	
4. Vehicle Movement	Cars coming into contact with pedestrians	Staff, Volunteers, Congregation	<ul style="list-style-type: none"> • All cars will park in the meadow across the road, no cars will be allowed in the Church Car Park to maximise space for singing • The only exception to this is if prior arrangements have been made for Drive-in provision. 	
5. Exposure to elements	It will be cold and there will be a fresh breeze. No rain is forecast	Staff, Volunteers, Congregation	<ul style="list-style-type: none"> • People will be told to wrap up warm • People will be free to leave at anytime if getting too cold or to enter the Chapel building if they are staying for the service 	
6. Fire or other Emergency		Staff, Volunteers, Congregation	<ul style="list-style-type: none"> • In the event of a Fire or other emergency requiring the evacuation of the site, everyone should make their way to the assembly point in the carparking area and await further instruction • In the event of other emergency, the duty steward will give instructions 	

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7. Personal Protective Equipment		Staff, Volunteers, Congregation	Gloves and masks to be provided for first aiders.	
8. People at higher risk	Over 70's and shielding	Staff, Volunteers, Congregation	Anyone in these categories will be encouraged to engage via the drive-in provision.	
9. First Aid assistance required		Staff, Volunteers, Congregation	<p>Normal First Aid procedures will apply, but reflecting Social Distancing measures where possible.</p> <p>People involved in the provision of assistance to others should pay particular attention to sanitation measures immediately afterwards including washing hands.</p>	Ensure First Aider is on duty.